



**Board of Trustees**

Ron Zufall  
Gregory Hartt  
Jamie Vericker  
Joseph Ayer  
Constance Pepple

**Student Board Member**

Jackson Richards

**Superintendent**

Jim Cloney

**Shasta Union High School District  
Board of Trustees Regular Meeting**

Board Room  
Shasta Union High School District  
2200 Eureka Way Suite B, Redding, CA 96001  
October 11, 2022  
5:30 p.m. – Call to Order  
5:30 p.m. – Closed Session  
6:30 p.m. – Open Session

***Mission:***

*To inspire and prepare every student to succeed in high school and beyond.*

*Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.*

***Vision:***

*Educating Every Student for Success*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

**Agenda**

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION
  - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
  - 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
  - 4.3 Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.
5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements
- 6. RECOGNITION OF STAFF AND/OR STUDENTS
- 7. PRESENTATIONS
  - 7.1 District Department Chair Updates: Family & Consumer Science Ashley Marsh, Visual and Performing Arts Tamara Watson, Physical Education Annette Wilson, and Science Katie Shoff
- 8. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.
- 9. APPROVAL OF AGENDA
- 10. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

  - 10.1 Administration
    - A. Approve minutes for the September 13, 2022 regular Board meeting
  - 10.2 Business Services
    - A. Ratify Commercial Warrants and Payroll Distributions for September 2022
  - 10.3 Instructional Services
    - A. Public notice of District's intent to filter Internet access in order to adhere to the Children's Internet Protection Act and to qualify for e-rate dollars
    - B. Approve the Career and Technical Education District Advisory Committee
    - C. Approve 2022-23 Designation of CIF Representatives to League for EHS
  - 10.4 Human Resources
    - A. Approve Human Resources Action Report
    - B. Accept the Quarterly Report on the Williams Uniform Complaints for July 1, 2022 – September 30, 2022
- 11. REPORTS
  - 11.1 Employee Associations
    - A. Shasta Secondary Education Association – Layne McLean, President
    - B. Educational Support Professionals Association – Rhonda Minch, President
    - C. California School Employees Association – David Martin, President
  - 11.2 Principals
    - A. Alternative Education – Tim Calkins
    - B. Enterprise High School – Ryan Johnson
    - C. Shasta High School – Shane Kikut
    - D. Foothill High School – Kevin Greene
  - 11.3 Superintendent
  - 11.4 Board Members

## 12. BUSINESS

### 12.1 Administration

- A. The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA (Discussion/Action)

### 12.2 Budget, Finance, Facilities

- A. Review Monthly Financial Report (*Information*)
- B. Approve Change Order Number 1 for Enterprise High School Field Replacement to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$4,004.14 (*Action*)
- C. PUBLIC HEARING: The Board may hear comments from the public regarding the proposed negotiations and compensation between the District and the California School Employees Association (CSEA) for 2022-23 (*Discussion*)
- D. Approve the proposed negotiations and compensation between the District and the California School Employees Association (CSEA) for 2022-23, and the related AB 1200 Public Disclosure (*Action*)

### 12.3 Instructional Services

- A. Approve the updated 2022-23 Local Control and Accountability Plan and Parent Budget Overview (*Action*)
- B. Approve curriculum proposal - Animal/Plant Physiology (*Action*)
- C. Designate art, music, and drama classes as CTE when a CTE credentialed instructor is available (*Action*)
- D. Update on National Clearinghouse data (*Information*)

## 13. ADVANCE PLANNING

- 13.1 Next Meeting Dates: Regular Meeting November 8, 2022 and Fall Study Session November 14, 2022

- 13.2 Suggested Future Agenda Items

## 14. ADJOURNMENT

- 14.1 The Board may reopen Public Comment.
- 14.2 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Minutes from September 13, 2022 regular Board Meeting

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:**

- ☒ Action
- ☐ Discussion
- ☐ Information

**BACKGROUND:**  
Staff has reviewed the minutes and recommends approval as presented.





# SHASTA UNION HIGH SCHOOL DISTRICT REGULAR MEETING OF THE GOVERNING BOARD

Board Room  
2200 Eureka Way  
Redding, CA 96001

**September 13, 2022**  
**UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Ron Zufall, Greg Hartt, Jamie Vericker, Joseph Ayer, and Constance Pepple were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 6:00 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent; 3) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 4) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:31p.m. The Board had no action to report out from closed session. Student Board Member Jackson Richards was present for the open session portion of the meeting. Trustee Zufall led the pledge of allegiance and Trustee Vericker recited the mission and vision statements. This month's student artwork display is from University Preparatory School.

- RES. 22-181 That the Board approve the agenda as presented, with the exception of removing agenda item 13.1F - Board position regarding the testing of staff pursuant to the August 11, 2021 CA Public Health Order. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-182 That the Board approve the consent agenda, as presented. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-183 That the Board ratify commercial warrants in the amount of \$3,958,154.48 and payroll distributions in the amount of \$3,540,725.29 for the period of 8/01/2022 – 8/31/2022. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-184 That the Board approve the request to declare property as surplus (FHS – ice machine). (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-185 That the Board adopt the resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-186 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours Decrease/Increase):* Bonnie Byers, Bus Driver 5.5 hours/10 months (Transportation), effective August 15, 2022; Matej Hornich, Bus Driver 3 hours/10 months (Transportation), effective September 5, 2022; and Stephen Salomonson, Bus Driver 6.5 hours/10 months (Transportation), effective August 15, 2022. (*New Hires*): Hailey Cardin, Instructional Para-Sp Ed 5.75 hours/10 months (FHS), effective August 15, 2022; Ryan

Copeland, Instructional Para-SDCI 6.5 hours/10 months (EHS), effective August 15, 2022; Amanda Crowley, Instructional Para-SDCI 6.5 hours/10 months (SHS), effective August 17, 2022; Cassandra Hartzler, Instructional Para-SDCI 6.5 hours/10 months (EHS), effective August 17, 2022; Makayla Slinkard, Instructional Para-Sp Ed 5.75 hours/10 months (FHS), effective August 15, 2022; and Charles Markham, At-Risk Paraprofessional 6.5 hours/10 months (SHS), effective August 29, 2022. (*Position Change*): Joan Phillips, At-Risk Paraprofessional 6.5 hours/10 months (SHS), effective August 15, 2022 and Denise Yochum, At-Risk Paraprofessional 7 hours/10 months (PHS), effective August 15, 2022. (*Resigned/Retired*): Michaela Duarte, Instructional Para-Sp Ed 6.75 hours/10 months (EHS), effective June 8, 2022; Heather Frandsen, Specialized Health Care Asst 6 hours/10 months (District), effective August 12, 2022; Linda Latvala, Food Nutrition Specialist 2 hours/10 months (SHS) effective June 8, 2022; Mohana Pescatore, At-Risk Paraprofessional 6.17 hours/10 months (PHS), effective June 8, 2022; and Christine Walls, Instructional Para-Sp Ed 5.75 hours/10 months (FHS), effective August 12, 2022. (*Certificated - (New Hires)*): Alexandria Adkins, English 5/5 (EHS), effective August 22, 2022; Thomas Ammon, Social Science 5/5 (SHS), effective August 15, 2022; and Jillian Gierman, Speech Language Pathologist, effective August 18, 2022. (*Position Change*): Heather Frandsen, Med 1 Careers 5/5 (EHS), effective August 15, 2022. (*Resigned*): Josh Millhollan, Physics 5/5 (EHS), effective July 24, 2022. (*Emergency Sub Teaching Permit for Prospective Teachers 2022-23*): Jessica Russell, Science 5/5 (EHS), effective August 15, 2022. (*Provisional Internship Permit 2022-23*): Schuyler Wilson, EHRMS 5/5 (PHS), effective August 8, 2022. (*Short Term Staff Permit 2022-23*): Ernesto Aguirre, Music 5/5, effective August 15, 2022; Thomas Ammon, Social Science 5/5, effective August 15, 2022; Foster Brovan, Social Science 5/5, effective August 15, 2022; and Kory Kammersgard, SPED SDCI 5/5 (FHS), effective August 15, 2022. (*Variable Term Waiver 2022-23*): Jillian Gierman, Speech Language Pathologist, effective August 15, 2022. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)

- RES. 22-187 That the Board approve the the 2021-2022 State of the District Report. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-188 That the Board approve/ratify the revised employment agreement with the Chief Business Official. (Motion Pepple, second Vericker. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-189 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Human Resources. (Motion Ayer, second Vericker. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-190 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Instructional Services. (Motion Ayer, second Pepple. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-191 That the Board approve/ratify the revised employment agreement with the Superintendent. (Motion Ayer, second Vericker. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-192 That the Board approve the minutes for the August 16, 2022 special Board meeting. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-193 That the Board excuse Trustee Vericker's absence from the August 16, 2022 special Board meeting. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-194 That the Board excuse Trustee Hartt's absence from the August 16, 2022 special Board meeting. (Motion Vericker, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-195 That the Board approve the 2021-22 Unaudited Financial Report. (Motion Ayer, second Hartt, carried 5-0. Student Board Member Jackson: Aye)

- RES. 22-196 That the Board approve the balances above the Minimum Reserve Report. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-197 That the Board approve designating certain General Funds as Committed Fund Balance. (Motion Ayer, second Pepple, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-198 That the Board approve the Annual Developer Fee Report. (Motion Pepple, second Ayer, carried 5-0. . Student Board Member Jackson: Aye)
- RES. 22-199 That the Board approve the 2021-22 and 2022-23 Gann Limit calculation. (Motion Pepple, second Hartt, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-200 That the Board approve Change Order Number 1 and 2 for Shasta High School Site Wide Exterior Paint to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$82,846.00. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-201 That the Board approve Change Order Number 1 for Shasta High School Gym Vandalism to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$15,607.80. (Motion Ayer, second Hartt, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-202 That the Board approve the resolution certifying that the District has adequate textbooks and instructional materials for the 2022-23 school year. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-203 That the Board approve the annual certification of Administration to evaluate staff. (Motion Ayer, second Pepple, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-204 That the Board approve the certificated staff teaching outside of their credential area. (Motion Ayer, second Pepple, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-205 That the meeting adjourn. (Motion Ayer, second Hartt, carried 5-0. Student Board Member Jackson: Aye)

**OATH OF OFFICE:**

Jim Cloney administered the Oath of Office to Student Board Member Jackson Richards.

**RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees and Administration recognized Shasta High School (SHS) lead custodian Arturo Hernandez, Enterprise High School (EHS) teacher George Robinson, Foothill High School (FHS) senior Lauren McNally, and Shasta Learning Center lead maintenance Mike Brown.

**PRESENTATIONS:**

Introduction of New Certificated and Classified Staff: The Board welcomed new certificated and classified staff members to SUHSD this school year.

University Preparatory School (UPrep) Annual Report: Superintendent/Principal Rochelle Angley provided an annual report to the Board covering UPrep's budget, enrollment operational updates, academic data, and awards.

District Department Chair Updates: Agriculture Department Chair Tim Arnett, English Department Chair Robbin Jack, World Language Department Chair Lisa Ferguson, Career Technical Education Department Chair James Leedy, and Music Department Chair Gavin Spencer each provided the Board with a brief update on their departments.

**PUBLIC COMMENT:**

FHS Senior Benjamin Vega Sanchez urged the Board to expand the wrestling facilities at FHS stating that wrestling is an outlet for many kids and it teaches them to overcome failure.

**PUBLIC COMMENT (continued):**

Shaun Vega Sanchez encouraged the Board to continue to push back on COVID-19 policies. He stated that he will be reaching out to Leo Perez in order to discuss the expansion of the FHS wrestling facility. Mr. Sanchez reported that the FHS traffic signal is running better.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Layne McLean reported that he attended a District sponsored conference on Professional Learning Communities (PLC) in Seattle prior to the start of the school year. He stated that he came down with COVID-19 on his return and was unable to attend the opening all staff meeting and the first few days of school. Mr. McLean commended his coworkers who filled in for him and stated that it is okay to lean on somebody if you need a break. He stated that he was excited to hear the announcement from the Governor that would stop the weekly testing of unverified staff. Mr. McLean stated that is has been a great start to the school year seeing classrooms and sports back to normal following the pandemic.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

**REPORTS FROM PRINCIPALS:**

Foothill High School: Kevin Greene thanked the Board for selecting him as the Principal at FHS. He stated that his goal was to start the school year as smooth as possible working alongside the wonderful FHS staff. He commended the Maintenance and Operations Department on preparing campus for the new school year. Mr. Greene thanked the Counseling Department for balancing classes. He stated that all of the opening events have been very positive including the link crew freshman orientation, back to school night, color dance, rally, rush week, and sporting events.

Alternative Education: Tim Calkins stated that attendance at Pioneer Continuation High School is at an all-time high and that they are focusing on vocation for students throughout the year. Three different branches of military will be on campus. Mr. Calkins stated that Shasta Collegiate Academy (SCA) is enrolling almost a dozen students each week. Twenty-one alternative education students signed up and finished the ASVAB. Mr. Calkins commended Leslie Ellingson on creating a student handbook for SCA that explains credits and expectations among other things.

Enterprise High School: Ryan Johnson stated that it is exciting to see staff going to PLC conferences and implementing new processes. He stated that there are many new staff this year including both Assistant Principals. Mr. Johnson reported that he met with David Flores to discuss facilities and projects of which included the new turf that was completed in time for the first home football game. EHS will undergo a WASC self-study this year. Mr. Johnson reported that they will focus on endurance skills utilizing collaborative processes.

Shasta High School: Shane Kikut stated that the entire exterior of SHS's campus was painted, and it looks great. He reported that they have hosted three home football games and had homecoming last week. He thanked the Counseling Department for balancing classes and staff for a successful back to school night. Mr. Kikut stated that they will be issuing deficiency notices and will compare them to last year.

Trustee Vericker commended Mr. Kikut on SHS's Advanced Placement (AP) test scores.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney reported that the District currently has 4,282 students enrolled. This number is 100 students higher than what the District expected but is down from the 4303 students enrolled two years ago. Mr. Cloney stated that all staff spent the first three professional Wednesdays focusing on safety. The District utilizes the ALICE program that empowers staff to make decisions in emergency situations. Mr. Cloney stated that the Board will discuss student safety at the fall study session. The date is undetermined but will need to be in November due to Trustee availability. Mr. Cloney stated that the new EHS turf was delayed due to supply chain issues but was pleased to announce it was completed in time for the first home football game. He reported that all comprehensive sites will be receiving new scoreboards, but they are subject to delay and may not arrive until November.

**REPORT FROM SUPERINTENDENT (continued):**

Mr. Cloney stated that the Citizens' Bond Oversight Committee met last night to review the expenditure report that reflects an ending balance of just under \$1 million of the \$56.9 million bond. The committee toured SHS, specifically the new Gen7 classrooms, the remodel of the wood/metal shop, and the new paint on the exterior of the entire campus. Mr. Cloney was pleased to announce that starting September 17, the state will no longer enforce the August 2021 Public Health Order that required unverified staff to test weekly for COVID-19. The 10 days of COVID leave for employees issued by the federal government will expire on September 30. Mr. Cloney reported that the state has passed an extension on this through December 30. Any employee that has not used their 10 days of COVID leave may do so through December 30.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Vericker welcomed Student Board Member Jackson Richards.

Trustee Ayer welcomed Trustee Richards stating that he looks forward to hearing his insight as a student. He reported that he attended FHS's back to school night and that it was well attended by parents.

Trustee Pepple welcomed the new staff and Trustee Richards.

Trustee Richards stated that public service is one of his passions. He reported that he is involved with the Junior Statesman of America, History Club, and the CA Association of Student Councils. Trustee Richards stated that he plans to pursue a political science degree after high school with additional education in law or teaching. He stated that his primary goal as a Board Member is to represent the students.

Trustee Zufall stated that he attended SHS's back to school night and was impressed with math teacher Mr. Woollard's explanation of the course. He welcomed Trustee Richards and encouraged him to ask questions.

**DISCUSSION:**

State of the District: Jim Cloney stated that the annual report contains data compiled from various departments and programs from the prior school year. The District will distribute the document to various businesses and government institutions and will post the report on the website.

Employment Agreements: Trustee Zufall stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Zufall reported the following salary information:

- Chief Business Official David Flores: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$31,815.75
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$15,132.34
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$40,788.16
- Superintendent Jim Cloney: Base Salary \$188,286.18, Health/Wellness \$14,423.15, Professional Growth \$42,952.66.

Trustee Pepple commended the District Administration team for the work they do.

Unaudited Financial Report: David Flores conducted a presentation on the unaudited actuals. He stated that the unaudited actual revenues totaled \$64,789,509 and the unaudited actual expenses totaled \$48,087,655. In comparison with the estimated actuals, there was a difference of \$964,286 in revenues and \$2,789,213 in expenditures to the good. The ending balance to the unaudited actuals is \$18,417,582, which is \$3,708,299 greater than the estimated actual total. Trustee Zufall inquired if there will be any changes to the District's STRS contribution. Mr. Flores stated that it has leveled off and if there is an increase, it needs to pass through the legislature. Changes in PERS do not need to be passed through the legislature, and the District anticipates an increase.

**DISCUSSION (continued):**

Minimum Reserve Report and Committed Fund Balance: David Flores stated that the Minimum Reserve report should have been presented with the Adopted Budget. The District has since made some changes since it was submitted to the Shasta County Office of Education. Mr. Flores stated that the report includes the unrestricted ending balance for fund 01 and fund 17. He stated that the Committed Fund balance resolution was presented in June with the Adopted Budget but did not include fund 17, which is considered an unrestricted ending balance. The resolution has been updated to include fund 17.

Change Orders: David Flores stated that the District initiated these charge orders since the SHS 800 portable buildings, ticket booth, bathroom building, snack bar, coach building, and team room were not included in the original bid. The areas need painting and it made sense to have them painted since the contractors were already on site. Mr. Flores stated that the insurance covered the cost for the exterior paint of the SHS gym that was vandalized, and the District will cover the additional costs such as siding and dry rot.

Textbooks and Instructional Materials for 2022-23: At 8:27 p.m., Trustee Zufall declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the adequacy of textbooks and instructional materials for the 2022-23 school year. There were no comments, and the public hearing was declared closed.

Advanced Placement (AP) Test Scores: Leo Perez provided an overview of AP test scores from the spring of 2022. He commended SHS on having the best overall AP test scores in the north state. Mr. Perez noted that the focus on Professional Learning Communities across the District should help teachers improve their teaching practices which in turn will result in more comparable test scores from site to site. Discussion continued on dual enrollment and college credits. Mr. Perez stated that the District's overall pass rate of 62.1% is above the state average. He noted that students do not have to take a class to be eligible to take an AP test. Trustee Hartt inquired if the District could offer music theory. Mr. Perez stated the District could add it to the course offerings to see what interest students have.

**ADVANCE PLANNING:**

Next Meeting Dates: October 11, 2022

**ADJOURNMENT:**

The meeting adjourned at 8:45p.m.

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Jamie Vericker, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees

*Bd. Min. 9-13-22 //I*

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Commercial Warrants and Payroll Distributions

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

**REFERENCES:**  
Education Code Section 42632 and 42633

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**Governing Board Commercial Warrant Approval**  
**for the period 9/01/22 - 9/30/22**

**Subfund Totals - Accounts Payable**

01	General Fund	3,163,231.48
02	Farm Fund	0.00
07	Shasta Charter Academy	46,948.11
08	University Preparatory	147,854.88
11	Adult Education Fund	762.26
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	184,750.47
14	Deferred Maintenance Fund	57,796.96
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	2,287,036.57
25	Capital Facilities Fund	7,639.45
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00
95	Student Body Fund	514.79

**Total** **\$5,896,534.97**

**Total Accounts Payable** 5,896,534.97

**Total Payroll** 3,698,979.72

**GRAND TOTAL** **\$9,595,514.69**

**Payroll Warrants**

Salary	3,607,310.96
Supplemental	60,012.07
Manual Payroll	34,515.07
Voids	<u>-2,858.38</u>

**Total** **\$3,698,979.72**

*Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT*

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

October 11, 2022

Shasta Union  
High School District



# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Public Notice of District's Intent to Filter Internet Access

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The Children's Internet Protection Act requires districts to annually serve public notice of their intent to filter internet access. This public notice is also required to be eligible for E-rate funding. The District intends to filter all internet access in order to adhere to the guidelines spelled out in the Children's Internet Protection Act of 2000.

**REFERENCES:**

Children's Internet Protection Act

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Career and Technical Education District Advisory Committee

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The governing board of each school district participating in a Career Technical Education program shall appoint a Career Technical Education Advisory Committee to develop recommendations on the program and to provide liaison between the district and potential employers. The committee shall consist of one or more representatives of the general public knowledgeable about the disadvantaged, students, teachers, business, industry, school administration, and the field office of the Employment Development Department (EDD)." (EC § 8070.) Attached is the list of the 2022-23 Career and Technical Education District Advisory Committee.

**REFERENCE:**  
Education Code 8070

**Shasta Union High School District  
CTE Advisory Committee**

<b>NAME</b>	<b>ORGANIZATION</b>	<b>INDUSTRY SECTOR</b>
Dennis Cahill	SUHSD	CTE Director
Layne McLean	SUHSD - Foothill	Information and Communication Tech.
Josh Martinez	Limelight/FINEOS	Information and Communication Tech.
Brian Grigsby	SUHSD - Shasta	Engineering Technology
John Schmidt	Shasta College/ GMI	Manufacturing and Product Development
Bret Barnes	SUHSD - Shasta	Manufacturing and Product Development
Tim Calkins	SUHSD	Principal, Education Services
Allison Gross	SUHSD - Foothill	Agriculture and Natural Resources
Derek Barnes	SUHSD – Foothill	Agriculture and Natural Resources
Bob Nash	Nash Ranch	Agriculture and Natural Resources
Eddie Raschein	SUHSD – EMT	Public Services
Bob Price	SUHSD – Fire Tech	Public Services
Leo Perez	SUHSD	Assistant Superintendent
Jennifer Hornichova	SUHSD – Medical	Health Science and Medical Technology
Kristen Henry	Shasta Regional	Health Science and Medical Technology
Janaea Jenkins	SUHSD – AOJ	Public Services
Regan Ortega	Redding Police Dept.	Public Services
Ashley Marsh	SUHSD – FHS	Hospitality, Tourism, and Recreation
Chris Cordova	Thunder Mountain Catering	Hospitality, Tourism, and Recreation
Lindsey Penland	Gaia Woodside Grill	Hospitality, Tourism, and Recreation
Tim Arnett	SUHSD – District Farm	Agriculture and Natural Resources
Amanda Gilbert	SUHSD – District Farm	Agriculture and Natural Resources

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2022-23 Designation of CIF Representative to League

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The California Interscholastic Federation requires participating school district boards to designate voting representatives to the league each year. This action authorizes the designated individual representatives as the only people who will be voting on issues at the league and section level that impact athletics. The Board approved the CIF representatives at the June 14, 2022 meeting. The District has since added one more representative to EHS and is recommending approval.

### 2022-2023 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2022.**

Shasta Union High School District/Governing Board at its October 11, 2022 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2022-2023 school year as the school's league representative:

#### **PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Enterprise High School  
NAME OF REPRESENTATIVE George Robinson POSITION Athletic Director  
ADDRESS 3411 Churn Creek Rd CITY Redding ZIP 96002  
PHONE 530-222-6601 FAX \_\_\_\_\_ E-MAIL grobinson@suhsd.net

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

\*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Jim Cloney Signature 

Address 2200 Eureka Wy., Ste. B City Redding Zip 96001

Phone 530-241-3261 FAX \_\_\_\_\_

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Human Resource Action Report

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District  
HUMAN RESOURCES ACTION REPORT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
<b><u>Classified</u></b>		
<b><u>Hours-Decrease/Increase</u></b>		
Tanya Clary	Food Nutrition Specialist, EHS 6.25 hours/10 months	September 19, 2022
Rolene Crosbie	Food Nutrition Specialist, FHS 7 hours/10 months	September 19, 2022
Ashile Delzell	Food Nutrition Specialist, SHS 7 hours/10 months	September 19, 2022
Miranda Gonzalez	Instructional Para-SDCI, FHS 6 hours/10 months	September 1, 2022
Debra Parker	Bus Driver, Transportation 7.5 hours/10 months	September 13, 2022
Sandra Shores	SH/Behavior Para, EHS 6.5 hours/10 months	August 15, 2022
<b><u>New Hires</u></b>		
Alyssa Burke	Instructional Para-SDCI, EHS 6.5 hours/10 months	September 8, 2022
Jordan D'Meza	Instructional Para-SDCI, EHS 6.5 hours/10 months	September 26, 2022
Efrain Marin	Custodian, SLC 8 hours/12 months	September 6, 2022
Ariel Pair	At-Risk Para, PHS-MS 5.75 hours, 10 months	September 26, 2022
Theresa Ritter Partsch	Instructional Para-SDCI, FHS 6.5 hours/10 months	September 15, 2022
Heather Rodriguez	Specialized Health Care Assistant (LVN) 7 hours/211 days	September 19, 2022

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
Shana Wooten	Project Assistant-Workability, PHS-MS 7 hours/10 months	September 6, 2022
<u>Position Change/Promotion</u>		
Monica Hernandez	Bilingual Para, EHS 6.5 hours/10 months	October 1, 2022
Travis Thomas	Sr Tech Support Suprv, IT 8 hours/12 months	October 1, 2022
Denise Yochum	Interpreter 7 hours/10 months	August 29, 2022
<u>Resigned/Retired</u>		
Christa Bates	At-Risk Para, SHS 6.5 hours/10 months	September 20, 2022
Julia David	Cal-Safe Prog Facilitator, SCA 6 hours/10 months	September 9, 2022
Ariel Pair	At-Risk Para, PHS-MS 5.75 hours/10 months	September 28, 2022
<u><b>Certificated</b></u>		
<u>Resignations</u>		
Adkins, Alexandria	EHS English 5/5	October 7, 2022
<u>Unpaid Leave of Absence Request</u>		
Quon, Katelyn	08/15/2022 to 06/30/2023	August 15, 2022



# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Quarterly Report - Williams Uniform Complaints

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
No Williams Uniform Complaints have been filed between July 1, 2022 and September 30, 2022.

**Academic School Year 2022-2023**  
**Quarterly Report on Williams Uniform Complaints**  
[Education Code § 35186]

District: Shasta Union High School District

Form Completed By: Cindy Chao Title: Administrative Assistant - HR

Quarterly Report Submission Date: ☒ October 2022 ☐ April 2023  
(Please check one) ☐ January 2023 ☐ July 2023

Date for information to be reported publicly at governing board meeting: 10/11/2022

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignments			
Facilities Conditions			
TOTALS	0	0	0

Jim Cloney

\_\_\_\_\_  
Print Name of District Superintendent

\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
Date

Submit by the 15th of the month to: Barbara Erlei at [berlei@shastacoe.org](mailto:berlei@shastacoe.org)

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** First Reading – Draft Administrative Board Policies, Regulations & Exhibits

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☒ Discussion  
☐ Information

**BACKGROUND:**

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption.

**REFERENCES:**

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Monthly Financial Report

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☐ Action  
☐ Discussion  
☒ Information

**BACKGROUND:**

The Adopted Budget column has been updated to reflect the June 30<sup>th</sup> Budget. The Beginning Balance in column B has been updated to reflect the Beginning Balance from the Unaudited Actuals.

Revenues and expenditures are trending where we would expect them to given where we're at in the year. We have started the process of developing the First Interim budget for 2022-23. This will be brought to the board in December.

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**2022-2023**  
**General Fund Expenditures as of September 30, 2022**

		2022-2023 Adopted Budget (A)	2022-2023 Actuals 9/30/2022 (B)	2022-2023 Remaining Balance (C) = (A) - (B)	25.00% of FY Complete (D) = (B) / (A)
<b>REVENUES</b>					% Spent or Received
Revenue Limit Sources	8010 - 8099	46,910,156	1,951,970	44,958,186	4%
Federal Revenues	8100 - 8299	6,945,591	722,684	6,222,907	10%
Other State Revenues	8300 - 8599	5,913,130	1,367,998	4,545,132	23%
Other Local Revenues	8600 - 8799	6,173,112	2,279,659	3,893,453	37%
Interfund Transfers In/Other Sources	8910 - 8979	657,208	0	657,208	0%
<b>TOTAL REVENUES</b>		<b>66,599,197</b>	<b>6,322,311</b>	<b>60,276,886</b>	<b>9%</b>
<b>EXPENDITURES</b>					
Certificated Salaries	1000 - 1999	23,093,752	4,288,415	18,805,337	19%
Classified Salaries	2000 - 2999	9,109,878	2,091,373	7,018,505	23%
Employee Benefits	3000 - 3999	17,136,081	2,823,916	14,312,165	16%
Books and Supplies	4000 - 4999	4,655,477	836,024	3,819,453	18%
Services, Other Operating Expenses	5000 - 5999	6,078,767	2,960,302	3,118,465	49%
Capital Outlay	6000 - 6599	3,764,291	784,089	2,980,202	21%
Other Outgo	7100 - 7299	1,079,770	0	1,079,770	0%
Direct Support / Indirect Costs	7300 - 7399	(102,125)	0	(102,125)	0%
Debt Service	7438 - 7439	0	0	0	0%
Interfund Transfers Out/Other Uses	7610 - 7699	823,295	0	823,295	0%
<b>TOTAL EXPENDITURES</b>		<b>65,639,186</b>	<b>13,784,120</b>	<b>51,855,066</b>	<b>21%</b>
NET INCREASE/DECREASE IN FUND BALANCE		960,011	(7,461,809)		
<b>BEGINNING BALANCE</b>		<b>14,709,283</b>	<b>18,417,581</b>		
<b>ENDING BALANCE</b>		<b>15,669,294</b>	<b>10,955,773</b>		

**Components of Ending Fund Balance**

Reserved Rev Cash/Prepays/Stores  
Economic Uncertainty (3.5%)  
Committed  
Assigned  
Restricted  
Total

17,400			
2,297,372			
8,320,636			
-			
5,033,886			
15,669,294			

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** KYA Group Change Order 01 for Enterprise High School Field Replacement

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
KYA Group has submitted the following change orders for the Enterprise Field Replacement in the amount of \$4,004.14.

KYA Group		
Shasta High School District Wide Painting Project COR 01		
#	Description	Amount
01	At District request, the school logo on the field was modified from the original design.	\$4,004.14
Total		<b>\$4,004.14</b>

# Change Order Request Document



COR No.: 01

District Name: Shasta Unified School District  
Project Name: Enterprise High School Field Replacement  
To: David Flores  
From: KYA Services, LLC  
(Contractor)

Ref. No.: \_\_\_\_\_  
Date: 9/13/2022  
Project Number: 1-2-23231  
Contract Number: 4-20-78-0089C

## Description of Work: Synthetic Turf Logo per client request

### A. Subcontractor Cost of the Work

Materials & Labor	\$ 4,004.14	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	Subtotal A: \$4,004.14

### B. Contractor Cost of the Work

Payroll Costs (See attached supporting documentation.)	\$ -	
Fringe Benefits at 0.00% of Labor	\$ -	
Materials and Equipment (See attached supporting documentation.)	\$ -	
Taxes at 8.75% of Material.	\$ -	
Consultant Costs (See attached supporting documentation.)	\$ -	
Supplemental Costs (See attached supporting documentation.)	\$ -	
		Subtotal B: \$ -

### C & D: Contractor's Fee:

0% overhead and profit of Subtotals A	Subtotal C: \$ -
0% overhead and profit of Subtotals B	Subtotal D: \$ -

E. Bond Percentage:	Bond at 2.00%	of Subtotals A + B + C + D	Subtotal E: \$ -
---------------------	---------------	----------------------------	------------------

Grand Total = (A + B + C + D + E) Grand Total: \$4,004.14

the Milestones and/or Contract Time by TBD calendar days.

*Oscar Perez*

Signature

Project Manager

Title

Date

Signature

Title

Date

Signature

Title

Date

cc:

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Public Disclosure of Proposed Collective Bargaining Agreement for 2022-23 fiscal year with the California School Employees Association, Shasta High Chapter #181 (together "CSEA")

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☒ Discussion  
☐ Information

**BACKGROUND:**

District and bargaining representatives from CSEA met to complete negotiations for the 2022-23 fiscal year.

The terms of the contract are as follows;

- Contract language changes to the following articles as presented effective July 1, 2022:
  - Article 7.2.5.2 and 7.5: Bus Driver Provisions
  - Article 14.2.2.9 and 14.2.2.10: Benefit Years
  - Article 14.9: Coaching Stipend
- All CSEA staff which are employed at the time of ratification will receive an on-going increase to the salary schedule retro to be effective July 1, 2022 in the amount of 2%. Range changes for Custodian, Lead Custodian, Bus Driver, Bus Driver/Utility and Mechanic I on the salary schedule retro to be effective July 1, 2022 as follows:
  - Custodian from Range 19 to Range 20
  - Lead Custodian from Range 20 to Range 21
  - Bus Driver from Range 22 to Range 23
  - Bus Driver/Utility Worker from Range 22 to Range 23
  - Mechanic I from Range 22 to Range 23
- Article 14 – Increase district contribution to the medical cap by the amount of \$3,144.00, to become effective October 1, 2022 during a new open enrollment window.
- Add Coaching Athletics longevity retro to July 1, 2022.

**REFERENCES:**

AB1200



**PUBLIC DISCLOSURE OF PROPOSED  
COLLECTIVE BARGAINING AGREEMENT**  
(AB-1200, GOVERNMENT CODE SECTION 3547.5)

**School District:** Shasta Union High School District

Name of Bargaining Unit: CSEA  
What are the effective dates of the proposed agreement? 2022-23  
Date of Public Meeting: 10/11/22  
Disclosure prepared by: David Flores

**Send to Shasta County Office of Education ten (10) days prior to Board approval.**

**A. Proposed Change in Salary**

Indicate the percentage salary change over the prior year salary schedule for the current and two subsequent fiscal years. Are the costs on-going or one-time? **PLEASE SEE ATTACHMENTS**

Year of Proposed Agreement	2022-23	2023-24	2024-25
Percentage Salary Change	2%		
On-going or one time cost?	On-Going		

**B. Cost of agreement**

Indicate the costs of salary and benefit increases that would be incurred under the agreement for the current and two subsequent fiscal years. **PLEASE SEE ATTACHMENTS**

Year	2022-23	2023-24	2024-25
Salary	156,696	156,696	156,696
Benefits	56,383	56,383	56,383
Other Costs - Health & Welfare increase	143,838	191,784	191,784
<b>Total Cost</b>	<b>356,917</b>	<b>404,863</b>	<b>404,863</b>

**C. Source of funding**

Indicate the source of funding for the proposed agreement. If Staff reductions would be required, this should be stated. Please use additional pages as necessary.

At this time we feel our ending balance reserves can support the cost of negotiated agreement with CSEA.  
The allocation of cost is roughly 80% to the unrestricted reserves and 20% to the restricted reserves.

**D. Major provisions**

List the major provisions and each of the other costs of the agreement for the current and two subsequent fiscal years. Please use additional pages as necessary.

**Agreement**

Please see the attached Tentative Agreement for details, the highlights are as follows;  
A 2% on-going increase, retro active to July 1, 2022. Range changes for custodial, lead custodian, bus driver, bus driver/utility and mechanic I on the salary schedule retroactive to July 1, 2022.

Increase to the medical cap of \$3,144

**E. Impact of proposed agreement on District reserves**

State Recommended Minimum Reserve Level (after implementation of Proposed agreement)

2022-23 = \$2,281,048 at 3.5% (board approved rate)  
2023-24 = \$2,197,345 at 3.5% (board approved rate)  
2024-25 = \$2,121,030 at 3.5% (board approved rate)

The above reserves are calculated with the cost of settlement agreement for CSEA

District UNRESTRICTED Reserves sufficient to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT for the current and two subsequent fiscal years.

#### GENERAL FUND RESERVES

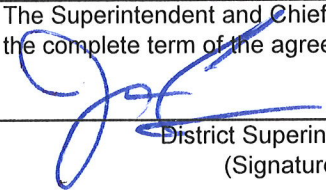
YEAR	2022-23	2023-24	2024-25
Designated for Economic Uncertainties (Object code 0671)	2,281,048	2,197,345	2,221,030
Board-Designated Reserves (Object code 0672)	12,054,423	16,386,486	19,737,002
Unappropriated Amount (Object code 0679)	-	-	-
<b>TOTAL RESERVES:</b>	<b>14,335,471</b>	<b>18,583,832</b>	<b>21,958,032</b>

If the funding source is the ending balance; the ending balance should be reduced each year by the cost of this agreement.

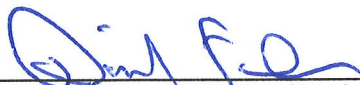
#### CERTIFICATION

To be signed by the District Superintendent and Chief Business Official when submitted for Public Disclosure before formal action by the Governing Board on the proposed agreement.

The Superintendent and Chief Business Official verify that the costs incurred by the District can be met during the complete term of the agreement.

  
\_\_\_\_\_  
District Superintendent  
(Signature)

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
District Chief Business Official  
(Signature)

  
\_\_\_\_\_  
Date

#### CERTIFICATION

To be signed by the District Superintendent when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

The information provided in this document summarized the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirement of AB1200 and GC3547.5

\_\_\_\_\_  
District Superintendent  
(Signature)

\_\_\_\_\_  
Date

After public disclosure of the major provisions contained in the Summary, the Governing Board, at its meeting on \_\_\_\_\_ took action to approve the proposed agreement with the \_\_\_\_\_  
\_\_\_\_\_ bargaining unit.

\_\_\_\_\_  
President, Governing Board  
(Signature)

\_\_\_\_\_  
Date

TENTATIVE AGREEMENT BETWEEN  
THE SHASTA UNION HIGH SCHOOL DISTRICT  
AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS SHASTA HIGH CHAPTER  
#181

The Shasta Union High School District (hereafter "District") and the California School Employees Association and its Shasta High Chapter #181 (together "CSEA") do tentatively agree as follows:

1. The District and CSEA agree to modifications, additions and/or deletions to the following Articles effective July 1, 2022:

See attached	
Article 7.2.5.2 and 7.5	(Bus Driver Provisions)
Article 14.2.2.9 and 14.2.2.10	(Benefit Years)
Article 14.9	(Coaching stipend)

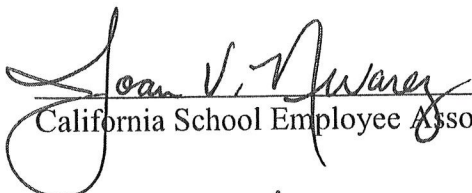
2. All CSEA staff which are employed at the time of ratification will be receive an on-going increase to the salary schedule retro to be effective July 1, 2022 in the amount of 2%. Range changes for Custodian, Lead Custodian, Bus Driver, Bus Driver/Utility and Mechanic I on the salary schedule retro to be effective July 1, 2022 as follows.


Custodian from Range 19 to Range 20  
Lead Custodian from Range 20 to Range 21  
Bus Driver from Range 22 to Range 23  
Bus Driver/Utility Worker from Range 22 to Range 23  
Mechanic I from Range 22 to Range 23


3. Article 14 - Increase district contribution to the medical cap by the amount of \$3,144.00, to become effective October 1, 2022 during a new open enrollment window.
4. Add Coaching Athletics longevity retro to July 1, 2022.

This completes negotiations for the 2022/23 year.

Tentatively agreed to this 9/22/22, in Redding California.

  
California School Employee Association

  
Shasta Union High School

  
California School Employee Association

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Local Control and Accountability Plan (LCAP)

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Minor updates have been made as recommended by the Shasta County Office of Education as a result of the finalized state budget and clerical changes.

Administration recommends approval of the 2022-23 LCAP and Parent Budget Overview.

**REFERENCES:**

A previous LCAP was approved by the board at the June 21, 2022 Board Meeting.

The 2020-21 Annual Update, 2021-22 Learning Continuity and Attendance Plan, 2022-23 LCAP, and Parent Budget Overview can be viewed on the District website [here](#).

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Approve 2023-24 Curriculum Recommendation

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

<u>SITE</u>	<u>DEPT</u>	<u>SUBJECT AREA</u>	<u>COURSE NAME</u>
ALL	Ag/Science	Ag	Animal/Plant Physiology



# Shasta Union High School District

## CURRICULUM PROPOSAL *(attach supporting documents)*



COURSE # \_\_\_\_\_ ABBR. COURSE TITLE: \_\_\_\_\_

COURSE NAME: Animal & Plant Physiology SUBJECT AREA: Life Science ☐

GRADE LEVEL(S): 1 LENGTH OF COURSE: 1 Year UNITS: 10 OFFERED AT: FHS Only ☐

CTE: ☐ No ☒ Yes → PATHWAY: Agriscience ☐ Intro ☐ Concentrator ☒ Completer

UC/CSU a-g: Pending - Will Submit ☐ REQUIREMENT: d - Laboratory Science ☐ APPROVAL DATE: \_\_\_\_\_

PREREQUISITES: Animal Science OR Viticulture; Recommendation from Instructor

### COURSE DESCRIPTION:

This course is designed to prepare students with relevant knowledge and competencies associated with animal and plant science disciplines within agriculture. Students will analyze both the structure and function of living things, both animals and plants through specifically focusing on species used for agricultural production. This course will also provide a study of common diseases of plants as well as small and large animals, the causes and means of prevention. Emphasis is placed on crop plants and mammals that are the most important to human culture as we know it. Systems of focus include the skeletal, muscular, cardiovascular, integumentary, reproductive, immune and digestive systems; and a comparative study of how plants accomplish a similar function. Students will explore these concepts through dissections, labs, simulations, research projects and environmental changes, nutrition requirements and behavior. This course will meet life science graduation requirements and will serve as part of the agriculture science pathway. Due to the co-

Attach supporting information to include, but not limited to the following:

- ☐ Essential Standards the Course Will Cover
- ☐ Task Analysis: "what the students should know and how the instructor knows they have learned it." The task analysis covers the information on the template supplied by the Instructional Services Department and will thoroughly detail course timelines, vocabulary, resources and specific academic expectations.
- ☐ Connectivity with post-high school program (college and/or career).
- ☐ Provide documentation and/or research how this proposed course supports college and/or career readiness.

Allison Gross Valley Urricelqui  
REQUESTED BY

DATE: 9/29/2022

[Signature]  
DISTRICT DEPARTMENT CHAIR

DATE: 9/28/22

[Signature]  
ASSOCIATE SUPERINTENDENT - INSTRUCTIONAL SERVICES

DATE: 10/5/22

[Signature]  
SUPERINTENDENT

DATE: 10/5/22

BOARD APPROVAL DATE: \_\_\_\_\_ RESOLUTION #: \_\_\_\_\_

## **Animal & Plant Physiology Curriculum Proposal Supporting Information**

### **Essential standards covered:**

#### **California Career Technical Education Model Curriculum Standards - Agriculture & Natural Resources**

C5.0 Compare the structure and function of plants, animals, bacteria, and viruses

C11.0 Analyze plant growth and development.

C13.0 Design agricultural experiments using the scientific method.

D1.0 Evaluate the necessary elements for proper animal housing and animal-handling equipment.

D2.0 Apply principles of animal nutrition to ensure the proper growth, development, reproduction, and economic production of animals.

D3.0 Apply principles of comparative anatomy and physiology to uses within various animal systems.

D4.0 Demonstrate understanding of animal reproduction, including the function of reproductive organs.

D5.0 Discuss animal inheritance and selection principles, including the structure and role of deoxyribonucleic acid (DNA).

D6.0 Prescribe and implement a prevention treatment program for animal diseases, parasites, and other disorders.

D10.0 Demonstrate understanding of the production of large animals (e.g., cattle, horses, swine, sheep, goats) and small animals (e.g., poultry, cavy, rabbits).

### **Task Analysis:**

See attached A-G Application.

### **Connectivity with post-high school program:**

This course will provide students with an understanding of agriscience with a concentration of plant and animal sciences and will prepare students to move directly into any of the following:

- Junior College (AA) degree programs pertaining to agriculture
- 4-year college (BA/BS) degree programs pertaining to agriculture
- Agriculture work force
- Agriculture trade school

### **College and/or career readiness:**

This course will allow students to earn graduation and A-G requirements while preparing them for a degree and career in agriculture.

# Course Description

<b>Date of Submission (Please include Month, Day and Year)</b>	
<b>1. Course Title</b> Animal & Plant Physiology	<b>9. Subject Area</b> <input type="checkbox"/> History/Social Science  <input type="checkbox"/> English  <input type="checkbox"/> Mathematics  <input checked="" type="checkbox"/> Laboratory Science  <input type="checkbox"/> Language other than English  <input type="checkbox"/> Visual & Performing Arts  <input type="checkbox"/> Intro <input type="checkbox"/> Advanced <input type="checkbox"/> College Prep Elective
<b>2. Transcript Title(s) / Abbreviation(s)</b>	
<b>3. Transcript Course Code(s) / Number(s)</b>	
<b>4. School</b> Foothill High School	
<b>5. District</b> Shasta Union High School District	
<b>6. City</b> Palo Cedro, CA	<b>10. Grade Level(s) for which this course is designed</b> 9            10 <input type="checkbox"/> 11 <input checked="" type="checkbox"/> 12
<b>7. School / District Web Site</b> <a href="http://www.foothillcougars.com/">http://www.foothillcougars.com/</a>	<b>11. Seeking "Honors" Distinction?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>8. School Course List Contact</b>  Name: Valley Urricelqui  Title/Position: Agriculture Instructor  Phone: (530) 547 1700 ext 13211  E-mail: vurrichelqui@suhdsd.net	<b>12. Unit Value</b> <input type="checkbox"/> 0.5 (half year or semester equivalent)  <input checked="" type="checkbox"/> 1.0 (one year equivalent)  <input type="checkbox"/> 2.0 (two year equivalent)  <input type="checkbox"/> Other: _____
<b>13. Is this an Internet-based course?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If "Yes", who is the provider?	<b>14. N/A</b>
<b>15. Is this course modeled after a UC-approved course from another school <u>outside</u> your district?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>16. Pre-Requisites</b> None	<b>17. Co-Requisites</b> None
<b>18. Is this course a resubmission?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    If yes, date(s) of previous submission? _____	



#### 19. Brief Course Description

This course is designed to prepare students with relevant knowledge and competencies associated with animal and plant science disciplines within agriculture. Students will analyze both the structure and function of living things, both animals and plants through specifically focusing on species used for agricultural production. This course will also provide a study of common diseases of plants as well as small and large animals, the causes and means of prevention. Emphasis is placed on crop plants and mammals that are the most important to human culture as we know it. Systems of focus include the skeletal, muscular, cardiovascular, integumentary, reproductive, immune and digestive systems; and a comparative study of how plants accomplish a similar function. Students will explore these concepts through dissections, labs, simulations, research projects and environmental changes, nutrition requirements and behavior. This course will meet life science graduation requirements and will serve as part of the agriculture science pathway. Due to the co-curricular nature of FFA (Future Farmers of America) and SAE (Supervised Agriculture Experience) students will be required to participate in both FFA activities and SAE involvement, both of which are graded components of the course. Tests will be given regularly and students will be expected to participate in assignments, class discussion and other structured activities. Students will be expected to complete individual, and group projects as well as long term assignments.

#### Course Outline

<b>Unit of Instruction/Objectives</b>	<b>CTE AGNR Standards</b>	<b>Key Assignments</b>
<p><b>Unit 1: Intro to Agriculture Anatomy and Physiology of Plants and Animals</b></p> <p>Students will</p> <ul style="list-style-type: none"><li>-Be introduced to the concept of anatomy and physiology and how this knowledge helps agriculturists maintain healthy, productive environments.</li><li>-define basic anatomy of plants and animals.</li><li>-understand proper classification and terminology of various livestock species.</li><li>-learn material through guided lectures, plant physiology handouts and flow charts, as well hand-on group work activities. The class will focus on the anatomy and physiology of plant and animal systems, the introduction unit will cover both the functions of livestock as well as plants and their uses in society. A focus will specifically be on the production of livestock and crops in the United States.</li></ul>	C1.0, 1.1-1.6	<ul style="list-style-type: none"><li>• Students will research and present to the class the role of animal and crop production and the development of societies around agriculture.</li><li>• Students will create an <i>Interactive Notebook</i> that will contain: class notes from lectures, drawings, and class exercises. Students will build upon this notebook through each unit of instruction utilizing both sides of the brain.</li></ul>

<b><i>Unit of Instruction/Objectives</i></b>	<b><i>CTE AGNR Standards</i></b>	<b><i>Key Assignments</i></b>
<p><b>Unit 2: The Biological Principles of Animals and Plants - Classifications</b></p> <p>Students will be reviewing:            (1) essential standards from agriculture biology; and            (2) concepts such as mitosis and meiosis, the principles of dominance, basic genetic concepts and a review of Punnett squares will be addressed.</p> <p>Students will</p> <ul style="list-style-type: none"> <li>-assemble and use laboratory apparatus, tools and materials in a skilful manner, giving attention to accident prevention and safety.</li> <li>-gather the qualitative and quantitative information needed for developing and testing inferences and hypotheses by making purposeful, objective observations of things and events.</li> <li>-understand how to apply the knowledge of heredity and genetics to mammalian production.</li> <li>-understand evolution and natural selection and how it relates to production agriculture.</li> <li>-record observations accurately and organize data and ideas in ways that enhance their usefulness and support scientific writing.</li> <li>-communicate with others (oral and written) in a manner that is consistent with the knowledge of scientific conventions.</li> <li>-use the metric system effectively in measuring and quantifying substances.</li> </ul>	<p>C4.0, 4.1-4.5, G1.0, G1.1-1.6, G1.3, G1.2, D3.0, D.1-3.6, Ac C7.0, C7.1-7.5, D5.4</p>	<ul style="list-style-type: none"> <li>● Students will review the use of:               <ol style="list-style-type: none"> <li>1. microscopes;</li> <li>2. Metric systems and conversions;</li> <li>3. Lab tools identification;</li> </ol> </li> <li>● Students will create a Lab Safety Poster</li> <li>● Proper use of a light microscope</li> <li>● *Metric system and conversions lab</li> <li>● Identify and describe the purpose of commonly used Laboratory tools and equipment</li> <li>● ongoing research project</li> </ul>

<b>Unit of Instruction/Objectives</b>	<b>CTE AGNR Standards</b>	<b>Key Assignments</b>
<p><b>Unit 3: The Skeletal/ Muscular/ Integumentary Systems</b></p> <p>Students will:</p> <ul style="list-style-type: none"> <li>-analyze the components, structure, and function, of skeletal, muscular, and integuments systems in common livestock species and the corresponding systems in plants.</li> <li>-be able to name, locate, and describe the functions of the skeletal system in animals.</li> <li>- detail the structure of the bone; name the joint types and their accompanying role in movement.</li> <li>-list the two major sections of the skeleton, name the corresponding bones, and compare species differentiation.</li> <li>-describe the properties, locations, functions, and varieties of epithelial tissues, connective tissues, muscle and nerve tissues.</li> <li>-explore plant parts and functions.</li> <li>-name, locate and describe functions of the integumentary system in animals.</li> </ul>	<p>D3.0, D3.1-D3.5, G3.0, G.1-3.6, C6.0, C6.1, C6.2, D12.3, D14.4, C6.0, C6.1, C6.2, D5.1 and D5.5</p>	<ul style="list-style-type: none"> <li>*Removing the skin on a fetal pig and dissecting the blood vessels.</li> <li>*Dissect plant tissue and review the epidermis layer under a microscope</li> <li>*chicken lab - recreate the skeleton of a chicken from boiled bones (labeled) and analyzing the skin's texture</li> <li>*study a retail cut of meat in a livestock species and identify its muscle grouping and nutritional value</li> <li>*wavelength and light lab in plants</li> <li>Tongue dissection and analysis</li> <li>Name, locate and describe functions of skeletal systems. (recreate a chicken skeleton from boiled bones. Study of retail meat cuts and where they are located on a carcass). Compare the skeletal and joint systems between livestock species and also plants. Discuss major genetic conformation issues (view plant epidermis under a microscope. Beef tongue dissection. Production of a set of livestock evaluation reasons).</li> </ul>

<b>Unit of Instruction/Objectives</b>	<b>CTE AGNR Standards</b>	<b>Key Assignments</b>
<p><b>Unit 4: The Nervous System</b></p> <p>Students will:</p> <ul style="list-style-type: none"> <li>-study phototropism in plants.</li> <li>-describe the neuron, the nerve, impulse, and the synapse and explain the components of a reflex arc.</li> <li>-identify the major structures of the brain.</li> <li>-discuss the anatomy and function of the spinal cord</li> <li>-compare and contrast the function of the sensory somatic system to the autonomic nervous system and differentiate between the two branches of the autonomic system.</li> <li>-identify and name the basic structures in the renal system; name and explain the functions of the renal system.</li> </ul>	<p>G3.4</p> <p>C6.0, C6.1, C6.2</p> <p>- C6.0, C6.1, C6.2</p>	<p>LABS:</p> <p>*rooting hormone lab - analyze the effects of plant propagation with different rooting hormones</p> <p>* animal breeding plan; analyze dates and cycles importance to ranching and farming</p> <p>Photo tropism in plants (the class will perform a photo tropism experiment - Wavelength and light with plants (G3.4). Description of neuron, nerve impulse, synapse and explanation of reflex arc. Model of neuron (Labeled brain cap project - possible livestock brain/spinal cord dissection. Eye dissection; C6.0, C6.1, C6.2). Study of function of spinal cord, somatic system/autonomic nervous system and differentiate between the two (plant animal tissue lab - C6.0, C6.1, C6.2).</p>

<b>Unit of Instruction/Objectives</b>	<b>CTE AGNR Standards</b>	<b>Key Assignments</b>
<b>Unit 5: The Endocrine System</b>  Students will:  -name, locate, and describe the functions of the endocrine system in animals  -name the major endocrine glands  -list the hormones secreted by each gland, and describe the functions of these hormones  -identify and determine the role of hormones in animals breeding practices  -identify and describe plant hormones and their functions.	D4.1, D4.5, G3.0, G3.1-G3.6)  D10.2, D11.3)  D4.1, D4.5).	LABS:  *rooting hormone lab - analyze the effects of plant propagation with different rooting hormones  * Animal breeding plan; analyze dates and cycles importance o ranching and framing  Name, locate and describe he functions of the endocrine system in animals and compare to endocrine function of plants (animal breeding plan - D4.1, D4.5, G3.0, G3.1-G3.6). Students will identify and determine the role of hormones in animal breeding practices and compare to the reproductive processes in plants (rooting hormone lab - D10.2, D11.3). Students will learn the specifics of hormone interaction in livestock species (Observation/dissection of a livestock reproductive tract. Observation/dissection of a flower - D4.1, D4.5).



<p><b>Unit 7: Digestive System</b></p> <p>Students will:</p> <ul style="list-style-type: none"> <li>-analyze the components, structures, and function, of the digestive system in common livestock species</li> <li>-study cattle, sheep, swine, goats, poultry, companion animals, and horses</li> <li>-identify the basic structures of the digestive system</li> <li>-explain digestion in Monogastrics, including digestive tract function, absorption and the role of the liver in digestion and metabolism</li> <li>-compare and contrast specialization of dentition of digestive tracts</li> <li>-study vascular system of plants and animals</li> </ul>		<p><b>LABS:</b></p> <ul style="list-style-type: none"> <li>* Animal diet research project</li> <li>* Creation of a children's book detailing the digestive system of a designated animal; mono gastric, ruminant or modified mono gastric</li> <li>* Xylem and Phloem lab - water uptake</li> <li>* feeds and nutrition lab</li> <li>* Vascular tissue dissection lab</li> </ul> <p>Analyze and compare the digestive system/structure and function of components (children's books that explain animal digestive systems - c6.0, c6.1, C6.2) compare and contrast digestion in mono gastric vs. ruminant digestion (animal diet research project - C8.3). Compare and contrast the specialization of dentition and digestive tracts (creation of a song representing digestion - C8.1,-C8.5). Comparison between vascular systems of plants and animals (Xylem and phloem lab. vascular system dissection lab - G3.4).</p>
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<b><i>Unit of Instruction/Objectives</i></b>	<b><i>CTE AGNR Standards</i></b>	<b><i>Key Assignments</i></b>
<b>Unit 8: Lymphatic System</b>  Students will:  -analyze the components, structure, and function, of the lymphatic and immunity systems in common livestock species;  -study plant disease and defenses mechanisms;  -name, locate, and describe the functions of the parts of plant disease defense mechanisms.		LAB:  * Students will participate in an animal health project paper and PowerPoint   Analyze the components, structure and function of the lymphatic system in livestock (C6.0, C6.1, C6.2, D6.0, D6.1-6.7). Study plant disease and defense systems (Lab - plant defenses - G2.3). Understand the role of vaccinations and common livestock diseases that are vaccinated for. demonstrate giving an injection (Demonstration of proper vaccinations, tail docking, castration, identification handling, parasite control and livestock fitting - G2.3). Name, locate and describe the functions of the parts of plant disease defense mechanisms (G2.3).
<b><i>Unit of Instruction/Objectives</i></b>	<b><i>CTE AGNR Standards</i></b>	<b><i>Key Assignments</i></b>
<b>Unit 9: The Urinary System</b>  Students will:  -analyze the components, structure, and function, of the urinary system in common livestock species  -identify structures within the kidney and detail the formation of urine and its regulation  -evaluate urine and blood as a measure of the health of the animal and urinary system  - study plant disease and defenses		LABS:  * kidney dissection, identification and analysis   Analyze the components/structures and function of the urinary systems of livestock species (creation of a model/functioning bladder - D4.0). Identify structures and functions within the kidney (kidney dissection - D3.1) Evaluate urine and blood as a measure of health (urinalysis/blood count - D2.4).



<b>Unit of Instruction/Objectives</b>	<b>CTE AGNR Standards</b>	<b>Key Assignments</b>
<p><b>Unit 10: The Reproduction System</b></p> <p>Students will:</p> <ul style="list-style-type: none"> <li>-analyze the components, structure and function, of the reproductive system in common livestock species</li> <li>-study plant reproduction, including sexual and asexual reproduction</li> <li>-learn how to explain animal conception (including estrus cycles, ovulation, and insemination), the gestation process and basic fetal development, as well as analyze the parturition process, including identification of potential problems and their solutions</li> <li>-learn what artificial insemination is and how embryo transfer in animal agriculture</li> <li>-explore and understand commonly used animal production breeding systems (e.g., purebred compared with crossbreed) and reasons for their use</li> <li>-explore how plants reproduce and will learn how to describe the methods of plant reproduction including sexual and asexual</li> <li>-be able to demonstrate the various techniques for successful plant propagation (e.g., budding, grafting, cuttings, and seeds).</li> </ul>		<p>LABS:</p> <ul style="list-style-type: none"> <li>*reproduction tract dissection lab</li> <li>*reproductive disorder research and presentation of a common livestock animal</li> <li>*perform a cross pollination lab</li> <li>*Uterus with embryos microscope lab</li> <li>*A virtual artificial insemination of a cow lab will be performed.</li> </ul> <p>Analyze the components/structures and function of the reproductive system of livestock species (reproductive tract dissection - c6.0, C6.1, C6.2, D3.0, D3.1-D3.5, D4.0, D4.1-D4.5). Study and compare plant reproduction: asexual vs. sexual and demonstrate understanding of the application in the industry (plant propagation - sexual-planting seeds and asexual plant division - G2.4). Understand animal reproduction including eustreus, ovulation, insemination and understand their application in the livestock industry (create a breeding/management plan/chart for selected livestock species - D4.2).</p>

<b><i>Unit of Instruction/Objectives</i></b>	<b><i>CTE AGNR Standards</i></b>	<b><i>Key Assignments</i></b>
<p><b>Unit 11: Explores Various Livestock Production Practices</b></p> <p>Students will be able to:</p> <ul style="list-style-type: none"> <li>-demonstrate proper feeding, handling, and management used in livestock industry</li> <li>-various animal processing techniques will also be explored and viewed through demonstrations and labs</li> </ul>		<p>LABS: * practicum's in proper vaccinations, tail docking, castrations, identification tagging, handling, diagnostics of common diseases and parasites and livestock fitting</p> <p>Students will demonstrate proper nutritional management of plants and animals (Balance rations based on nutritional demands - D2.0, D2.1-D2.4). Students will demonstrate proper handling techniques of plants and animals (study of best practices - D1.1-D1.45). Students will demonstrate knowledge of processing techniques of a variety of plants and animals (hands on demonstration in livestock learning lab and greenhouse - D1.4).</p>
<b><i>Unit of Instruction/Objectives</i></b>	<b><i>CTE AGNR Standards</i></b>	<b><i>Key Assignments</i></b>
<p><b>Unit 12: Explores the Student Organization: Future Farmers of America (FFA)</b></p> <p>Students will:</p> <ul style="list-style-type: none"> <li>-review the opportunities the FFA organization has to offer as well as explore further opportunities for Supervised Agriculture Experiences (SAE project)</li> <li>-learn effective recording keeping, money management, and interpersonal skills through the creation and management of an out-of-class, agriculturally-related project</li> <li>-identify a year-long SAE project, describe tasks associated with SAEs, and identify ways to take FFA involvement to the next level</li> <li>-in small groups will create elementary presentations about a specific topic in plant or animal science to teach local students.</li> </ul>		<p>Students will understand the fundamentals of FFA and know the opportunities available to them (FFA Learning book - Ag 9.0, Ag 9.1-9.6). Students will demonstrate proper record keeping (FFA record book - Ag 10.2). Students will select and carry out an SAE project (SAE portfolio - Ag 10.2).</p>

## 20. Texts & Supplemental Instructional Materials

"Modern Livestock and Poultry Production" James R. Gillespie and Frank B. Landers ED.D,  
Delmar Cengage Learning

"Plant Anatomy and Applied Approach" Cutler, Botha and Stevenson, Wiley, John and Sons Inc

## 21. Key Assignments

- See course outline for key assignments

## 25. Instructional Methods and/or Strategies

- Direct instruction
- Demonstrations
- Project-based learning
- Lecture
- Cooperative learning
- Reading assignments
- Video and CD-ROM lessons
- PowerPoint Presentations
- Exhibitions of student work
- Peer and teacher evaluation
- Interactive Notebook
- Class discussions
- Guest presenters
- Field Study Tours and Trips

## 26. Assessment Methods and/or Tools

- Teacher observation
- Homework assignments
- Quizzes and tests
- Projects
- *Interactive* notebook
- Essays and reports
- Student demonstrations
- Art/Floral work portfolio
- Photographs
- Rubrics
- Participation

## 27. Indicate how this honors course is different from the standard course.

N/A

## 28. Context for Course

N/A

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Designate Art, Music, and Drama Classes as CTE

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
SUHSD is planning to start a new CTE Pathway: Arts, Media and Entertainment. Part of the process is having our VAPA teachers obtain their CTE credential. Once our teachers are properly credentialed, we will designate the appropriate courses as CTE.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** National Clearinghouse Data

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☐ Action  
☐ Discussion  
☒ Information

**BACKGROUND:**  
The Associate Superintendent of Instructional Services will present an update on National Clearinghouse data.